

# Cabinet Office

### Sam Dub

Lead Product Manager, GOV.UK Government Digital Service @samdub

# Hi, I'm Sam 👋

## I'm a Lead Product Manager on GOV.UK





9 challenges of running **GOV.UK** 

How do you make it easy for people to find what they are looking for?

### Welcome to GOV.UK

The best place to find government services and information **Simpler, clearer, faster** 

### Popular on GOV.UK

Search

Check benefits and financial support you can get Limits on energy prices: Energy Price Guarantee Find a job Coronavirus (COVID-19) Universal Credit account: sign in



### Topics

Benefits Includes eligibility, appeals, tax credits and Universal Credit	>	Births, deaths, marriages and care Parenting, civil partnerships, divorce and Lasting Power of Attorney	> e	Business and self-employed Tools and guidance for businesses	>
Childcare and parenting	>	Citizenship and living in the UK	>	Cost of living support	>
Includes giving birth, fostering, adopting, benefits for children, childcare and schools		Voting, community participation, life in the UK, international projects	e	Includes income and disability benefits, bills, childcare, housing and travel	
Crime, justice and the law	>	Disabled people	>	Driving and transport	>

### 🎃 GOV.UK

Home > Passports, travel and living abroad > Passports

### Renew or replace your adult passport

Contents

- Overview

- Renew

- Replace a lost, stolen or damaged passport

### Renew

You must renew your passport before you can travel if either:

your passport has expired

• you do not have enough time left on it

How much time you need on your passport depends on the country you're visiting. <u>Check the entry requirements of the country you want to travel to</u>.

There are different rules if your <u>passport is lost</u>, <u>stolen or damaged</u> or you need to <u>change your name or personal details</u>.

If your passport is burgundy or has 'European Union' on the cover, you can still

### **Related content**

Cancel a lost or stolen passport

Getting your first adult passport

Get a passport urgently

Get a passport for your child

Passport fees

Visiting the EU, Switzerland, Norway, Iceland or Liechtenstein

### COV.UK

- Poultry Health Scheme

Home > Passports, travel and living abroad > Passports

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### 🗯 GOV.UK ✓ Topics ✓ Government activity Home > Environment > Food and farming > Keeping farmed animals > Import and export of farmed animals Collection Guidance on importing and exporting live animals or animal products Collection of guidance and forms for importing, exporting and moving live animals and animal products. From: Animal and Plant Health Agency and Department for Environment, Food & Rural Affairs Published 12 September 2014 Last updated 6 June 2022 - See all updates Contents Part of Topical issues Get UK customs clearance when importing - Imports or moves to the UK from all countries goods into the UK: step by step - Exports or moves from the UK to all countries Import goods into the UK: step by step - Moving goods or animals between EU countries - Balai rules - Endangered species Related content Non-native animals

Import live animals and germinal products to Great Britain under Balai rules

### COV.UK

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Home > Environment > Food and farming > Keeping farmed animals > Import and export of farmed animals

### Collection

COV.UK

✓ Topics

✓ Government activity

### Guidance on importing and exporting live animals or animal products

Collection of guidance and forms for impo and moving live animals and animal produc

### From: Animal and Plant Health Agency and Department for E Affairs Published 12 September 2014 Last updated 6 June 2022 - See all updates

Contents

#### Topical issues

- Imports or moves to the UK from all countries
- Exports or moves from the UK to all countries
- Moving goods or animals between EU countries
- Balai rules
- Endangered species
- Non-native animals
- Poultry Health Scheme

### 🎡 GOV.UK

✓ Government activity

Home > Environment > Wildlife, animals, biodiversity and ecosystems

### Guidance

### Keeping a pet pig or 'micropig'

Find out how to register your land and animals, how to get a walking licence and what you can feed pet pigs.

### From: Department for Environment, Food & Rural Affairs and Animal and Plant Health Agency

Published 31 December 2014

A Get emails about this page

### **Applies to England**

**Guidance for Wales** Guidance for Scotland

Contents

Register as pig keeper

Get a licence to walk a pet pig.

#### **Related content**

Charity Commission: registration decisions

✓ Government activity

✓ Topics

Pigs movement general licence

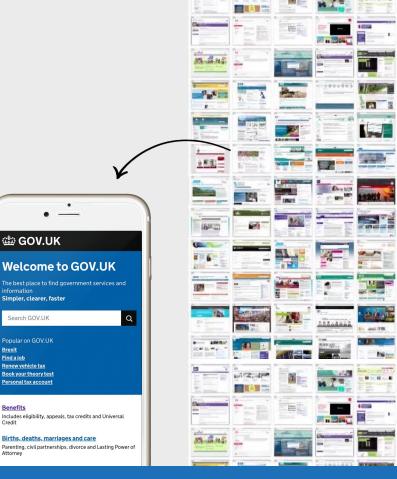
Keeping sheep, goats, pigs and deer

Pig keepers: report and record movements to or from your holding

Pig keepers: identify animals before moving them

✓ Topics

# GOV.UK brought 2,000 sites to a single domain



Brexit Find a job

**Benefits** 

Credit

Attorney



GDS

### 23 ministerial departments

- 20 non-ministerial departments
- **419** agencies and other public bodies
- **108** high profile groups
- **15** public corporations
- **3** devolved administrations

Users shouldn't need to understand the structure of government to find what they need

### More than **3,000** active publishers

More than 1/2 million web pages Replaced 1,882 government sites

3 million average visits per day

# **30 billion**

page views since launch

23rd most visited website in the UK

60% of people access the site through phone or tablet 71% of people access the site via external search

100% uptime



# 1. How do you get started?

# Find influential support (or friends in high places...)

# oving Barriers Aside reating an Environment for T Don't do

# y Leaders to Flou ything Yourself



14<sup>th</sup> October 2010

Dear Francis Maude,

### DIRECTGOV 2010 AND BEYOND: REVOLUTION NOT EVOLUTION

You asked me to oversee a strategic review of Directgov and to report to you by the end of September. I have undertaken this review in the context of my wider remit as UK Digital Champion which includes offering advice on "how efficiencies can best be realised through the online delivery of public services." This means that I have not reviewed Directgov in isolation but as part of how the government can use the Internet both to communicate and interact better with citizens and to deliver significant efficiency savings from channel shift. This letter sets out my findings and key recommendations.

Directgov as an organisation does two different things. It **provides access to online transactional services** such as student loans, car tax and Jobseekers' Allowance, and it **publishes government information** for citizens in one place on the Web. Currently, it is focussed on providing information that people need and on providing access to online transactions with less focus on government news, campaigns, and engagement. For me, the acid test for Directgov is whether it can **empower, and make life simpler for, citizens** <u>and</u> at the same time allow government to **turn other things off.** A focus on vastly increasing the range, usage and quality of online transactions will deliver the greatest impact; less hassle for citizens & businesses, and greater efficiency.

There has been a reinvention of the Internet and the behaviour of users in the last few years. Digital services are now more agile, open and cheaper. To take advantage of these changes, government needs to move to a **'service culture'**, nutting the needs of citizene ahead of these of department. This increase in

### Welcome to GOV.UK

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Search GOV.UK

**Benefits** 

### **Disabled** people

Includes eligibility, appeals, tax credits and Universal Credit

### Births, deaths, marriages and care

Parenting, civil partnerships, divorce and Lasting Power of Attorney

### Business and selfemployed

Tools and guidance for businesses

### Childcare and parenting

Includes giving birth, fostering, adopting, benefits for children, childcare and schools

### **Citizenship and living in** the UK

Voting, community participation, life in the UK,

### Includes carers, your rights, benefits and the Equality Act

Q

### **Driving and transport**

Includes vehicle tax. MOT and driving licences

### **Education and learning**

Includes student loans. admissions and apprenticeships

### **Employing people**

Includes pay, contracts and hiring

### **Environment and** countryside

Includes flooding, recycling and wildlife

### Housing and local services

Owning or renting and council services

### Money and tax

Includes debt and Self Assessment

### Passports, travel and living abroad

Popular on GOV.UK

Transition period

**Renew vehicle tax** 

**Book your theory test** 

Personal tax account

Find a job

Includes renewing passports and travel advice by country

### Visas and immigration

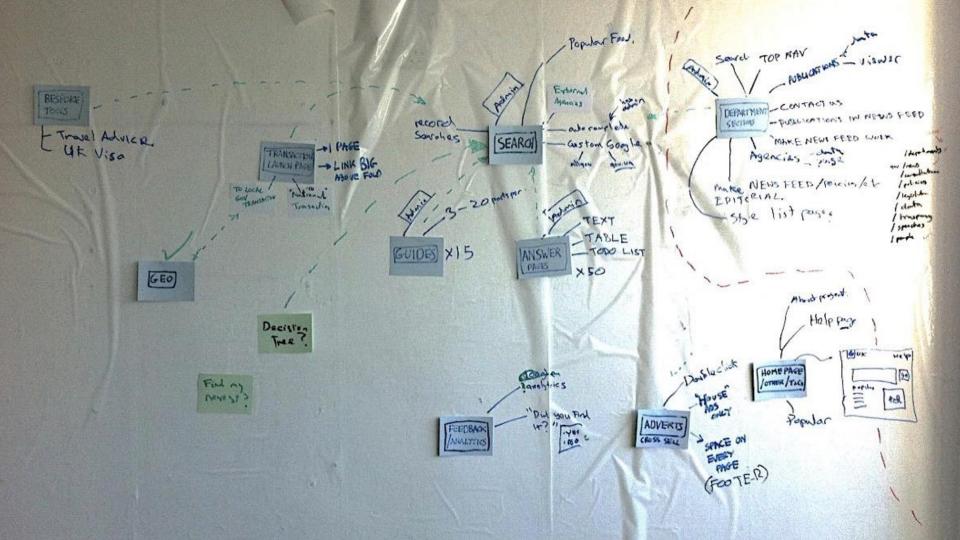
Visas, asylum and sponsorship

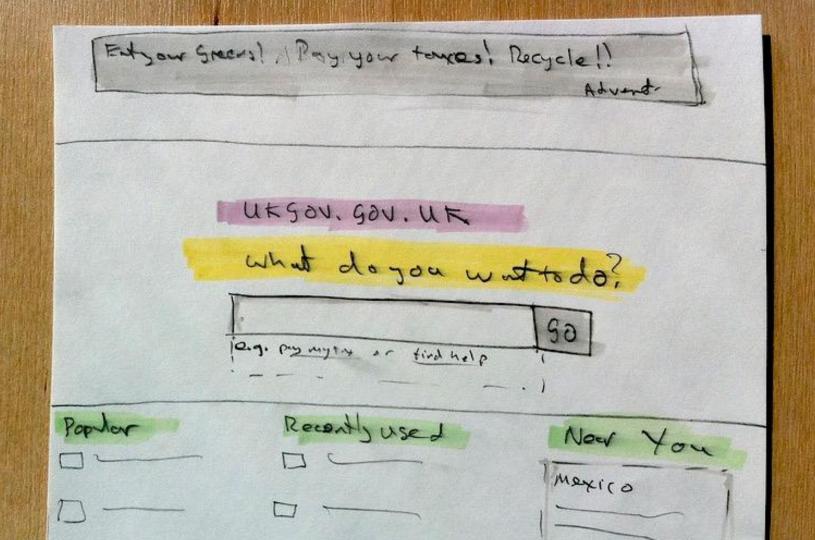
### Working, jobs and pensions

Includes holidays and finding a job

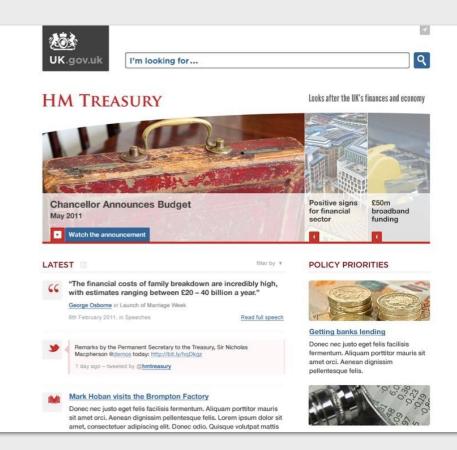
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# Start small, move fast





# An early HTML prototype



EXPERIMENTAL PROTOTYPE There may be errors, inconsistencies and inaccuracies.

About the prototype Project Blog





### Where are you?

If we know your location we can give you details of services local to you.

Set location



### Popular tools and topics



How much is the minimum



Calculate holiday pay



Guide to Childcare

Welcome to GOV.UK, the best way to get to government services and information

	Search
Try bank holidays, clock change, studer	nt finance, car tax
BROWSE	POPULAR
Crime and justice Driving	Get a tax disc
Education Family Housing	UK bank holidays
Life in the UK Money and tax	Student finance calculat
Neighbourhoods Travel	Housing Benefit
Work	Maternity pay entitlemen
	What to do after someor dies
	Pay your Council Tax
	VAT rates

This is an aerial photograph of The Angel of the North.

This is a test website, so may be inaccurate or misleading. The official website remains Directgov

Help Cookies Search

### 🖾 GOV.UK

Search

GOV.UK uses cookies to make the site simpler. Find out more about cookies

### Welcome to GOV.UK

The new place to find government services and information

Simpler, clearer, faster

This website replaces

Directgov BUSINESS

Driving, transport, and travel Includes passports and car tax

Businesses and self-employed Tools and guidance for businesses

Education and learning Includes student loans and admissions

Housing and local services Owning or renting and council services

Money and tax Includes debt and Self Assessment

Disabled people Includes your rights, benefits and the Equality Act Benefits Includes tax credits and eligibility

Employing people Includes pay, contracts and hiring

Working, jobs and pensions Includes holidays and finding a job

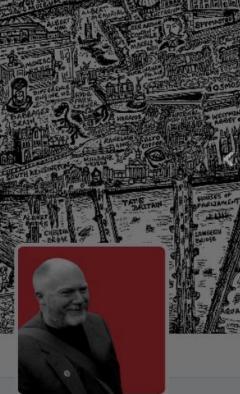
<u>Crime, justice and the law</u> Legal processes, courts and the police

Births, deaths, marriages and care Includes civil partnerships and Lasting Power of Attorney

Citizenship and life in the UK Includes voting, how government works

The best place to find government services and information is www.gov.uk

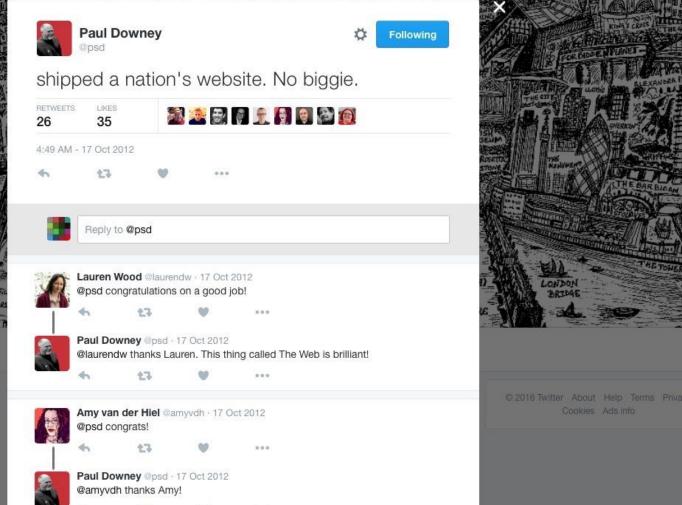




Paul Downey @psd\_FolLows you

I never reveal my sources. I always give attribution. I never use absolutes. I am never conflicted.

iii Joined November 2006



....

# 2. How do you work in the right way?



# Aligned autonomy



# Aligned autonomy Agile ways of working



# Aligned autonomy Agile ways of working Communities of practice



Aligned autonomy Agile ways of working Communities of practice The unit of delivery is the team!



Aligned autonomy Agile ways of working Communities of practice The unit of delivery is the team! User research is a team sport Aligned autonomy Agile ways of working **Communities of practice** The unit of delivery is the team! User research is a team sport Work in the open

# 3. How do you know you're doing the right thing?

User research

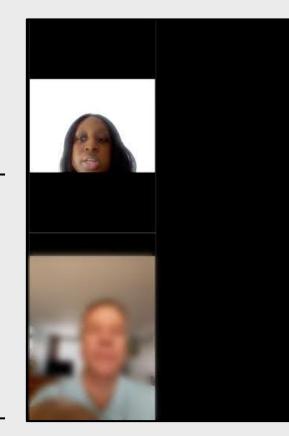
### **Users!**







### **User researcher**



### User

### Prototype



### Understanding the UK Artificial Intelligence (AI) Labour Market

The government is carrying out research to understand and measure the UK AI labour market. This will help inform future policy and strategy.

See all news

### Publications

Regulation, research, policy and data in this topic

Policy papers and consultations

Guidance and regulation

**Research and statistics** 







# 4. How do you know everyone else is doing the right thing?

# **Standards**



Meeting	1	Understand users and their needs		
users' needs	2	Solve a whole problem for users		
	3	Provide a joined up experience across all channels		
	4	Make the service simple to use		
	5	Make sure everyone can use the service		
Providing	6	Have a multidisciplinary team		
a good service	7	Use agile ways of working		
	8	Iterate and improve frequently		
	9	Create a secure service which protects users' privacy		
	10	Define what success looks like and publish performance data		
Using the right	11	Choose the right tools and technology		
technology	12	Make new source code open		
	13	Use and contribute to open standards common components and patterns		

www.gov.uk/service-manual/service-standard



BETA Complete our quick 5-question survey to <u>help us improve our content</u>.

### Service Manual

<u>Contact the Service Manual team</u> with any comments or questions.

Helping teams to create and run great public services that meet the **Service Standard**.

Search the service manual

### Accessibility and assisted digital

Help and encourage people to use your service: accessibility, assisted digital, user support.

### Measuring success

How to use data to improve your service: measuring, reporting, analytics tools and techniques.

### The team

Managing a service team: recruiting the

### Agile delivery

How to work in an agile way: principles, tools and governance.

### Service assessments and applying the Service Standard

How to apply the new Service Standard, check if you need a service assessment, how to get your service on GOV.UK and how to become a service assessor.

### **User research**

Understand user needs: plan research,

Design

q

### **Technology**

Choosing technology, development, integration, hosting, testing, security and maintenance.

Naming, structuring and scoping your

service, prototyping, using design patterns.

Assessments



# 5. How do you make it for everyone?









### Injury Background Deaf or infection noise Situational

Permanent





# 6. How do you make it findable?

### **Q** GOV.UK Search







### 5% GOV.UK Search

### 15% GOV.UK Browse

### 80% Search engines



# Google is the homepage

## Sam's secret

# **SEO tricks**

### Fix the basics of frontend performance Reflect the needs of users Reflect the language of users



### Fix the basics of frontend performance Reflect the needs of users Reflect the language of users



### Fix the basics of frontend performance Reflect the needs of users Reflect the language of users



Google	benefits uk 🗙 🔱	٩
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	https://www.gov.uk > browse > benefits	
	Benefits - GOV.UK	
	Benefits. Includes eligibility, appeals, tax credits and Universal Credit Benefits and financial support if you're looking for work.	
	Manage an existing benefit · You're on a low income · Financial support	
	https://www.gov.uk > benefits-calculators	
	Benefits calculators - GOV.UK	
	You can use an independent, free and anonymous benefits calculator to check what you could be entitled to. This will give you an estimate of:.	
	be enuted to. This will give you an esumate of	
	People also ask 🗄	
	How much do you get on benefits in the UK?	~
	What benefits do UK citizens get?	~
	How much is UK monthly benefits?	~
	How long do you have to live in the UK before you can claim benefits?	~

Google	how to bake a cake		<b>.</b> Q	
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	BBC	BBC Good Food	Olive Magazine	
	4.1 ★★★★ (26) 1 hr	4.6 ★★★★ (28) 45 mins	No reviews	
	Self raising flour, double cream, butter, caster sugar	Lemon curd, self raising flour, butter, milk, icing sugar		
		<ul> <li>Show more</li> </ul>		

# Enhancing search results with markup

### 🏟 GOV.UK

Search

Q

### **Jury service**

#### Contents

- Doing jury service
- <u>Taking time off work</u>
- <u>Delaying or being excused from jury service</u>
- What to bring to court
- <u>Discussing the trial</u>
- What you can claim
- How to claim expenses
- <u>Questions about jury service</u>

### **Doing jury service**

You must do jury service when you're sent a jury summons form, unless you're allowed to <u>delay it</u>.

#### You can either:

- reply to the jury summons online
- complete and return the form by post

### You must reply within 7 days.

### Related content

#### Criminal courts

Giving staff time off for jury service Google jury service

### Jury service - GOV.UK

#### https://www.gov.uk > jury-service

What to do if you're asked to do jury service - taking time off work, delaying jury service, claiming expenses. Includes information from the withdrawn 5222, ...

Doing jury service	~
Taking time off work	~
Delaying or being excused from jury service	~
What to bring to court	^

On your first day, you should bring:

- · your jury summons form or your jury service confirmation letter
- some ID, such as your passport, photo driving licence or Home Office documents showing your UK immigration status

#### Laptops, tablets and mobile phones

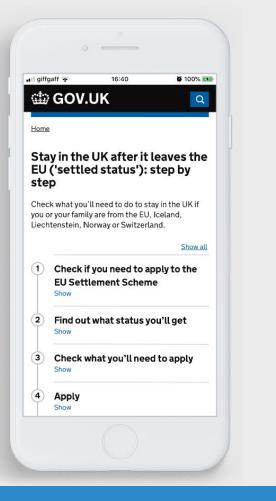
You can bring your mobile phone, tablet or laptop into the court building and use it in the jury assembly area.

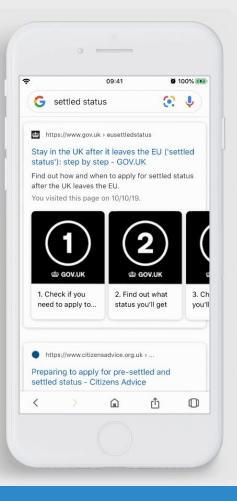
However, you are unlikely to be allowed to take these devices into the courtroom or deliberation room. All courts have lockers or somewhere you can store your personal items securely.

Discussing the trial	~
What you can claim	~
How to claim expenses	*
Questions about jury service	~
A Show less	

### Jury service: Questions about jury service - GOV.UK

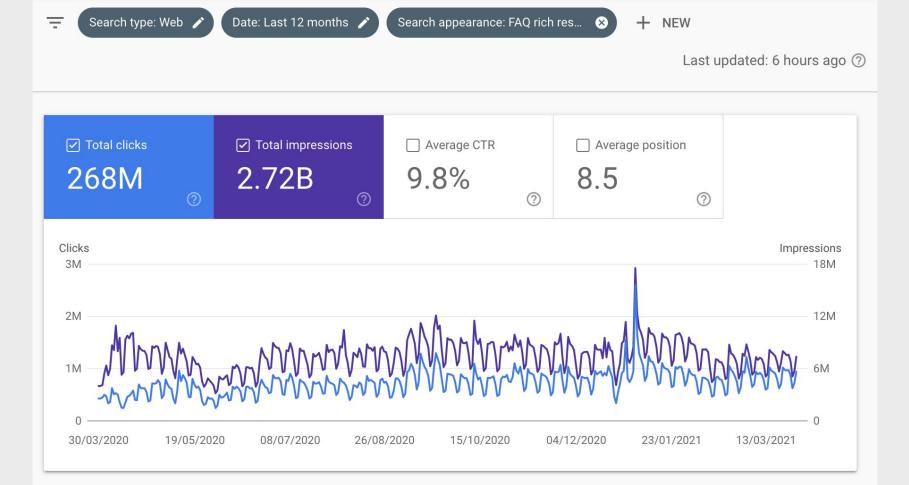
GDS





### Step by step

GDS



# 7. How do you help people who don't know what they need?

# Alow users to browse using user-centred topics

Before

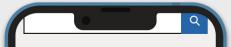
🇰 GOV.UK	Search on GOV.UK Q
GOV.UK	Departments Worldwide How government works Get involved
Search on GOV.UK	Consultations Statistics News and communications

### After

ciii GOV.UK	
	▲ Topics
Find information and servicesBenefitsBirths, death, marriages and careBusiness and self-employedChildcare and parentingCitizenship and living in the UKCoronavirus (COVID-19)Crime, justice and the lawDisabled people	Education and learning Employing people Environment and countryside Housing and local services Money and tax Passports, travel and living abroad Visas and immigration Working, jobs and pensions

	🎃 GOV.UK	✓ Topics	s ∨ Government activity C	<b>२</b>
	→ <u>Coronavirus (COVID-19)</u>   Guidance and	lsupport		
∰ GOV.UK   ∨ Menu   Q	Welcome to GOV.UK The best place to find government services and information			
→ <u>Coronavirus (COVID-19)</u> Guidance and support	Simpler, clearer, faster			
Welcome to GOV.UK	Popular on GOV.UK	Search		
The best place to find government services and information Simpler, clearer, faster	Coronavirus (COVID-19) Brexit: check what you need to do Find a job Personal tax account: sign in		c	λ.
Popular on GOV.UK	<u>Universal Credit account: sign in</u>			
Coronavirus (COVID-19): guidance Brexit: check what you need to do	Торісѕ			
Find a job Personal tax account: sign in Universal Credit account: sign in	Includes eligibility, appeals, tax and credits and Universal Credit Pare	hs, deaths, marriages care enting, civil partnerships, divorce Lasting Power of Attorney	Business and self-employed Tools and guidance for businesses	>
Search	Includes giving birth, fostering, Voti	zenship and living in the UK > ng, community participation, life le UK, international projects	Crime, justice and the law Legal processes, courts and the police	>
	Disabled people > Driv	ring and transport	Education and learning	>

### GDS



#### Touch target

Includes eligibility, appeals, tax credits and Universal Credit

#### Births, deaths, marriages and care

Parenting, civil partnerships, divorce and Lasting Power of Attorney

Business and self-employed Tools and guidance for businesses

#### Childcare and parenting

Includes giving birth, fostering, adopting, benefits for children, childcare and schools

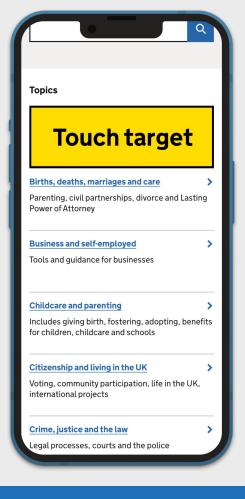
Citizenship and living in the UK Voting, community participation, life in the UK, international projects

Crime, justice and the law Legal processes, courts and the police

Disabled people Includes carers, your rights, benefits and the Equality Act

Driving and transport Includes vehicle tax, MOT and driving licences

Education and learning Includes student loans, admissions and apprenticeships





# **Build tools that** help users discover the help available

Home > Benefits and financial support if you're on a low income

### Check benefits and financial support you can get

Find out what support you might be able to get to help with your living costs. You can get benefits and other financial support if you're eligible.

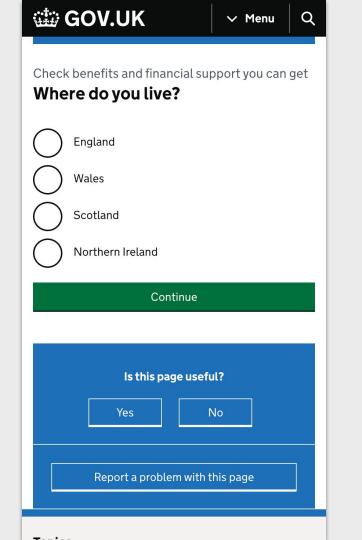
### Check what you can get 💙

### Other financial support

At the moment, this tool does not include all the ways you can get help with living costs. It will be updated with more types of support.

Find out more information about other ways to get <u>help with the cost of living</u>.

### Explore the topic





🗯 GOV.UK

Q

#### Check benefits and financial support you can get: Information based on your answers

Based on your answers, you may be eligible for the following **3 things**.

#### **Universal Credit**

You may be able to get help to pay your living costs if you're on a low income. You could get Universal Credit if you're working (including selfemployed or part time), out of work or cannot work.

If you're already getting any benefits or tax credits, do not claim Universal Credit until you've checked that it will make you better off. This is because some benefits will stop as soon as you make a Universal Credit claim, even if it's not successful.

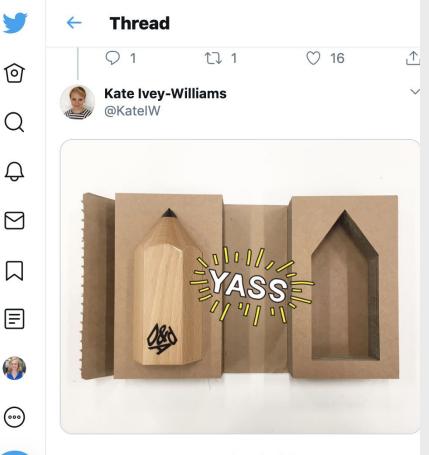
Check if you're eligible for Universal Credit

#### **Council Tax Reduction**

# 8. How do you help users get things done?



## Winner of a D&AD Award for Service Design





+



#### 🗯 GOV.UK

Q

#### Drive abroad: step by step

Get permission to drive in another country if you're taking your own vehicle abroad or hiring one.

#### Show all steps

- Check where you can use your licence 1 ✓ Show Apply for an international driving permit (IDP) 2 Show Get insurance 3 Show Prepare the documents you need to take with you 4 Show Check the rules for the country you're travelling to 5
  - Show

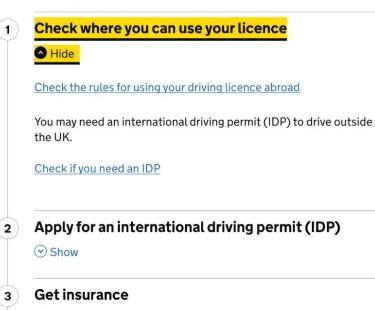
Q

#### Drive abroad: step by step

Get permission to drive in another country if you're taking your own vehicle abroad or hiring one.

#### Show all steps

Show



#### 🎃 GOV.UK

Q

Part of Drive abroad: step by step

### **Driving abroad**

#### Contents

- Driving abroad on holiday
- Check if you need an international driving permit (IDP)
- Get an international driving permit (IDP)
- Driving if you move abroad

### Check if you need an international driving permit (IDP)

You may need an international driving permit (IDP) to drive in some countries. The permit you may need depends on:

- which country you're visiting
- how long you're staying

You need to have a valid Great Britain (GB) or Northern Ireland driving licence to get an IDP.

#### **Driving in Europe**

#### Part of

Drive abroad: step by step

#### Show all steps

Check where you can use your licence

→ Hide

<u>Check the rules for using your driving</u> <u>licence abroad</u>

You may need an international driving permit (IDP) to drive outside

# 9. How do we make sure people know about the work?

## Work in the open



Blog Inside GOV.UK	Search blog Q		
Organisations: <u>Government Digital Service</u>			
Updating the GOV.UK homepage	Inside GOV.UK A blog about running and improving the GOV.UK website, for anyone who is working on GOV.UK or interested in how the digital home of the UK		
Sam Dub, Product Lead on GOV.UK. GDS. Owen Jones, Frontend De Allers, Senior Graphic Designer at GDS, 13 December 2021 - <u>Access</u> How we work, Product changes	dia GOV.UK		
CD COVUE view CO	Blog Inside GOV.UK Organisations: Government Digital Service	Search blog Q	
	Rolling out a new design for browsing GOV.UK by topic	Inside GOV.UK A blog about running and improving the GOV.UK website. for anyone who is working on GOV.UK or interested in how the digital home of the UK government works. Written by the GOV.UK Team	
	Comparison of the second distance of the	(//webacen © 14:45 - 15:15 Pause	Forside mogram om webdagen Praktiske oplyvninger Webinar
		15:15 - 16:00 Keynote: Making it easier to find things on GOV.UK Af Sam Dub Lead Product Manager, GOV.UK. Lokale: F	
		Le:00 - 17:00 Tid til et glas og en snack	

Skriv dig op til nyhedsbrevet

## Code in the open

#### GOV.AU

### **Digital Marketplace**

Where government buyers and digital specialists do business.

#### Become a seller

Access more digital opportunities across government.

#### **Currently we have**







#### **Buyers**

#### **Request an outcome**

Make use of Marketplace expertise to

#### Sellers

#### View the latest opportunities

Browse briefs that buyers have created for

#### Collaborate

#### Browse library of shared models

Browse open source projects that you can

### **Creating an all-of-government Design System**

We recently kicked off some alpha work on an all-of-government Design System for New Zealand, based on initial pattern library work done last year.

We're creating a design system that makes it easier for digital teams and vendors to design, prototype and ultimately solve end user problems. We also want to enable collaboration between practitioners and government agencies, fostering innovation in digital service delivery for users.

#### What is a design system?

A design system is a catalogue of all of the reusable components, patterns and base elements you might need on a website or an app. It also includes documentation on how and when to use each component, making use as easy as possible.

Design systems support designer, developer and content teams, whether that's prototyping, designing, developing or writing content.



Jas Hua



Joe Garlick

#### ← Tweet



Replying to @annso\_

Our approach to the design system docs was heavily influenced by the excellent @GOVUK design system. We really like the way they mix code examples in clear documentation. We also follow some of their patterns, it's good to learn from others!

...





## SHOW THE THING

COV.UK





## Cabinet Office

### **Thanks!**

Sam Dub @samdub







### Now

## Reactive single transactions

Renew a passport Get child benefit Book a driving test

### **Future**

Proactive user journeys

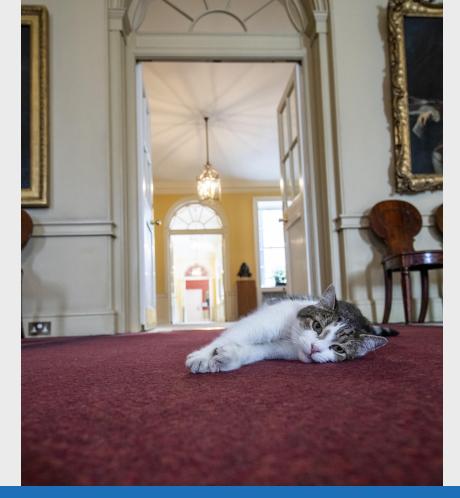
Start a business Buy a house Have a child

# **10. Prepare for surprise**

Change in foreign policy

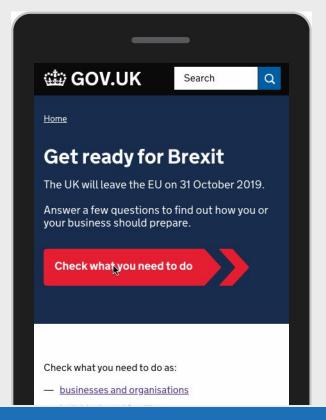
Change in domestic policy

Change(s) in government





### We had to serve users around a complex interaction





Agile teams Reusable patterns Trusted relationships



## Go where your users are

#### FACEBOOK



#### Tim, complete your census now

Census Day in England is 21 March. Take a few minutes to complete the census. The answers you give will help plan for services such as education, transport and healthcare.

Learn more about what information is used for census reminders on Facebook.

**Visit Census Site** 

#### Microsoft Bing

PEOPLE ALSO ASK							
What's the best way to learn to drive a car?	$\sim$						
What are the rules for learning to drive?	$\sim$						
How to learn how to drive a manual car?	$\sim$						
Where can I take driving lessons in the UK?	$\sim$						
You can take driving lessons in England, Scotland and Wales. You can only practise driving with members of your household or support bubble. If you practise driving in Scotland, you must stay in your local council area. Check if driving tests are suspended in England, Scotland or Wales.							
Driving lessons and learning to drive - GOV.UK www.gov.uk/driving-lessons-learning-to-drive							
See all results for this question							

#### **O** amazon alexa

#### When's the next bank holiday?

In the United Kingdom, the next national holiday on a Monday is Summer Bank Holiday on 30 August 2021.

GOV.UK 7

Feedback



#### **Coronavirus work with Google**

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NHS staff prepare to administer Pfizer coronavirus vaccine



GDS

11. How do you make it consistent?

## GOV.UK Design System

## GOV.UK Design System

Design guidance, templates and coded examples for GOV.UK

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